



CSVS 45th Annual Meeting on Vascular Surgery

Québec City, QC | September 8-9, 2023

NOTABLE DATES

- **Deadline for submission: March 31, 2023**
- **Deadline for author disclosures: March 31, 2023**
(this MUST be completed at the time of submission, or your submission will not be considered complete)
- **Notifications will be sent out: by May 1, 2023**

CONDITIONS

- Submissions will be blindly reviewed by members of the Program Committee.
- Acceptance notifications will be sent to the submitter by May 1, 2023, including further instructions regarding oral/poster presentations.
- Submitters are responsible for communicating with presenter and all co-authors.
- If your abstract is accepted, the presenting author must attend the 45th Annual Meeting on Vascular Surgery from September 8-9, 2023 in Québec City, QC. Alternative presenters should be arranged to ensure that each abstract is presented.

REGISTRATION & FEES

Registration will open in the summer of 2023, check back for updates.

ELIGIBILITY

- Podium presenters will make a **7-10-minute presentation (time to be confirmed) on his/her abstract at the 2023 Annual Meeting and there will be a panel question session once all talks for that session are finished.** Guidelines for podium/poster presentations will be communicated with the acceptance notice.
- Please advise the CSVS office if you do not receive a receipt of abstract within 3 business days following your submission.
- Notification of acceptance will be made in May and the presentation schedule will be finalized and communicated by July.
- Accepted abstracts will be published in the PDF version of the CSVS 2023 meeting program as well as in the October issue of the *Journal of Vascular Surgery*.



Submission Guidelines

1. Abstracts should be no more than 300 words (title, author(s) & affiliation(s) not included) and submitted electronically via the online portal. The abstract should be typed using a Calibri 11 point and submitted in a Word document.
2. Authors: First name and surname, underline the name of the presenting author. A comma should separate author names. Where authors are from a number of different institutions, the appropriate institution number from the affiliation list should be given as a superscript number immediately after each author's name, e.g.: John Smith¹, Susan B Jones², Bill Fisher³
3. Affiliations: Affiliations should include department, institute, city and province. Where there are multiple affiliations, each should be listed as a separate paragraph. Each institute should appear in the order used against the author names (see above paragraph) and show the appropriate superscript number, e.g.:
¹Department, University, City, Province
²University, City, Province
³Company, City, Province
4. All abstract submissions **must** be accompanied by a **disclosure form** that has been signed by **all credited authors**. The form is also available online.
5. Abstracts are to be submitted in English. Abstracts must present a clear, concise summary of the work. Do not include introductions, historical data, literature reviews, bibliographies or mention corporate support. Organize the body of the abstract to include:
 - a) the objective (preferably one sentence)
 - b) the methods used
 - c) the results obtained and conclusion
6. **All figures must be cited in the abstract and include a title.** *Figure example: Mortality rates are higher in males (Fig. 1).* **All tables must be cited in the abstract, include a title and all columns and/or rows must be labelled.** *Table example: Mortality rates are higher for females (Table 1).* ****maximum of 2 tables and/or 2 figures per abstract please.***
7. Please note that the presenting author is invited to indicate his or her preference for podium or poster presentation. However, **the final decision is that of the reviewer and programme committee**. Abstracts will be rated according to content, clarity of presentation as well as pertinence of the learning objectives for the target audience.
8. Abstracts submitted to/presented at an international meeting can be submitted to the CSVS Annual Meeting on Vascular Surgery, but abstracts that have been presented at another Canadian national meeting or published prior to March 31, 2023 are not eligible.

DEADLINE FOR SUBMISSION OF ABSTRACTS IS MARCH 31, 2023